**D visa application checklist**

**Residence permit request for the purpose of family reunion**

|  |  |
| --- | --- |
| Name of the Applicant:  (As shown in the passport) |  |
| Nationality: | Language used during submission: |
| Passport number: | Date and place of the submission: |

1. **List of documents submitted by the applicant when the visa application was accepted.**

(All documents must be submitted with a translation into English or Hungarian!)

|  |  |  |
| --- | --- | --- |
| **Has the document listed below been submitted?** | **YES** | **NO** |
| **D visa application form ( original)** |  |  |
| **Appendix no. 9.23 (original)** |  |  |
| **Valid passport** |  |  |
| 1. **passport size colour photograph**   ( white background and no headcover for gents) |  |  |
| **Valid airfare ticket for the relevant travel or proof of sufficient funds to cover the travel cost.** |  |  |
| * **Proof of the applicant’s purpose of residence**   The following documents may serve as proof of the purpose of residence:   * birth certificate * marriage certificate * adoption document or * any other credible evidence   *Please note that marriage certificate submitted by third-country national family member of a Hungarian citizen can be accepted only after domestic registration!* |  |  |
| **Proof of means of subsistence in Hungary**  One of the following documents must be submitted as proof that the applicant has sufficient resources:   * documents certifying the financial support required for residency. * bank statement going back 6 months under the name of the applicant, * a document on regular income issued by the employer or the tax authority, * a notarised declaration by a family member of the applicant's undertaking to provide maintenance and care for the applicant, and a document proving his/her capacity for the care and maintenance, * any other credible evidence.   *In case the applicant also wishes to establish an employment relationship in addition to family reunification, the preliminary agreement or the document on legal relationship of employment must be attached.* |  |  |
| **Proof of accommodation in Hungary.**  One of the following documents must be submitted as proof that the applicant is the owner of a residential property suitable for habitation, or (s)he has legal title to use such a real estate.   * a residential lease contract, * a document on accommodation by courtesy, * a document in proof of ownership of the residential property, * a document in proof of the reservation of accommodation and payment for it. |  |  |
| **Proof of health insurance**   * (s)he qualifies as a person with health insurance services under social security, * (s)he has access to the Hungarian health insurance services within the framework of an international convention/treaty or agreement, * (s)he can cover the costs of his/her healthcare services based on documents in proof of his/her means of subsistence available in Hungary.   *If you have already provided documentation of adequate financial coverage above, please consider this point as irrelevant.* |  |  |
| **Justification of socio-professional situation of the applicant.**  *(i.e. birth certificate of children, degree, proof of property ownership, employment letter, etc. The documents or certificates issued by the sending country.)* |  |  |
| Any other supporting document to submit by the Applicant:   * If yes, please specify |  |  |

1. **General information:**

**For detailed information please visit:**

<http://oif.gov.hu/index.php?option=com_k2&view=item&layout=item&id=2205&Itemid=2430&lang=en>

**The decision upon the visa application is made by the National Directorate-General for Aliens Policing of Hungary.** *–> For further inquiries please contact the authority directly.*

**Time period** for procedural administration is 21 days. The authority acting on the application case adopts a decision as to merits within 70 days from the date of the submission of the application.

**How long is the validity period of the resident permit?** The validity period of the residence permit may not exceed the validity period of the applicant’s travel document or the validity period of the sponsor’s residence permit.

**Appeal**: In case of refusal, the decision may be appealed within 8 calendar days of delivery, submitted to the Consulate of the Embassy of Hungary in Cairo*. For further information please visit the website of the Embassy.*

1. **The applicant acknowledges the following:**

* The Consulate may summon the applicant for a personal or online interview
* The documents originally submitted are part of the procedure.
* By signing this document, the visa applicant acknowledges the authenticity of the documents submitted and accepts responsibility for their content.
* I have been informed that an application without a complete set of documentation according to above mentioned checklist may result to the rejection of my visa application.
* The visa fee is non-refundable.

|  |  |
| --- | --- |
| Reference number of VFS / Consulate: | Visa applicant's signature: |
| Any other remark by the VFS officer: | Name and signature of VFS officer: |